

**MINUTES OF THE BOARD MEETING OF THE EASTLAKE ISLAND CID NPC HELD
ON THURSDAY 10TH OCTOBER 2024 @ 16:00 AT 39A BURGEE BEND MARINA DA
GAMA**

1. Introduction, welcome, apologies

All members present:

Directors:

Cheryl Philip	Chairperson
Pam Hicks (PH)	Recreation and Parks
Peter Kruyt (PK)	Treasurer
Peter Weir (PW)	Public Safety

Management:

Barrie Barnard (BB)	Community Upliftment and administration
Rudi Kindler (RK)	Waterways
Caroline Peirce (CP)	Infrastructure

The chair noted the resignation of Jesimine Naidoo from the committee and, on behalf of the Committee, thanked Jesimine for her commitment and input to the ELICID from its initiation in May 2023.

Further noted that the resignation of PH as a director of the board of ELICID has been postponed to the Members Meeting on the 4th of December 2024.

Going forward, Councilors Izabel Sherry (Ward 64) and Mandy Marr (Ward 61) will be invited to all the board meetings. They are currently signing the necessary agreements with the city.

2. Approval of agenda

The agenda was approved with no amendments.

3. Declaration of Directors' interests

All presents noted that they have no interest to declare. Noted that, as a key practice, attendees must recuse themselves from discussions on any agenda item that is a related party transaction.

4. Approval of minutes and matters arising

The minutes of the meeting dated 22nd August 2024 were approved.

PH will not be standing for re-election at the Members Meeting and will step down as a director from 4th December 2024.

The Chief Whips Office has advised that the nominated councilors, Izabel Sherry (Ward 64) and Mandy Marr (Ward 61), will sign the Board Observer Agreement at the next council meeting on the 30 October 2024. They will then be invited to all our meetings.

All further matters to be addressed under the various portfolio reports.

5. Portfolio reports

5.1 Finance report – Peter Kruyt

- Funding for the period 1 July – 30 September 2024 has been received from the City of Cape Town and the majority of the creditors have been paid;
- The VAT application was approved by SARS on 19 August 2024; VAT submissions for July and September 2024 have been submitted;
- The submission of the Tax Exemption to SARS is in process;
- Glenda Barnes, from Infobase CC has updated the accounts up to 30 September 2024; the management accounts are to be submitted to the CoCT;
- The board recommended the appointment of Patrick Vernon Swemmer of Swemmer, Macinnes & Associates as the auditor of the Company for FY'2025 for approval by the members of the ELICID at the members meeting scheduled for December 2024;
- The balance of the current account is R21 000 after payment of the VAT.

5.2 Public safety – Peter Weir

- No public safety incidents were noted;
- The suppliers of electricity to the cameras have entered into a written agreement with the CID for payment. Updated agreements are to be signed based on the following: Each supplier is to be paid R100 per month + R50 per camera and R60 per floodlight from 1 October 2024. The payment is to be made quarterly in arrears;
- Deep Blue has reduced the cost of the cameras as we are now a functioning CID. As agreed at the previous meeting, the installation of a UPS on cameras is to be placed on hold. As a result of these cost reductions, the budget allows for the installation of further cameras from 1 November 2024. A further review of the budget will take place in March 2025;
- Upgrading of security beacons at entrance approved; and
- Signage for entrances to be discussed at the following meeting.

5.3 Waterway – Rudi Kindler

- The salinity of the waterways remains at around 7 parts per thousand which is below the optimum minimum of 20 ppt to minimize the alien vegetation;
- The motor of the Cape Shoveller is under maintenance; new guards have been installed;
- Due to the high-water levels, access to the sea was opened to reduce the risk of flooding;
- The plans to modify the sea outlet (at the main bridge in Beach Road Muizenberg) with rocks etc. was noted. Few options are available due to the larger sewer pipe; and
- RK to contact ZPAAC re his attendance at future meetings.

5.4 Parks and Recreation – Pam Hicks

- The verges of the POS in Eastlake Island Way and Burgee Bend were mowed in September 2024. The contractor is to return within 6 – 8 weeks to complete the area which was left due to the spring flowers;
- PH thanked CP for her assistance in driving the project whilst she was out of the county;
- Both PH and CP complimented the CoCT representatives for their assistance and fabulous attitude;
- Noted that the lawns are covered in self-seeding, undesirable vegetation which needs removal. Regular mowing will mitigate the problem somewhat;
- After much discussion around the lack of budget for the public open spaces by both the CID and the CoCT, the responsibilities of the MDGA, the CoCT and the CID, it was agreed to draft a long-term strategy document on the parks for submission at the next board meeting;
- PH to request that the MDGA gardeners cut back the branches on the bend before the main bridge as they block the driver's view of oncoming traffic;
- Noted that boreholes have been sunk across the public open spaces and the irrigation system is controlled from behind the guard house; and
- The MDGA to be reminded to place the garden refuse for collection behind the wall of the public open space.

5.5 Infrastructure – Caroline Peirce

- Letters have been forwarded to the Ward Councilor and to the MDGA to request introductory meetings;
- A list of requirements was compiled for submission to Council including the upgrading of street lines, installation of street signs; regarding of roads. The list will be presented to the councilor at the next meeting.

5.4 Community development – Barrie Barnard

- The report circulated by Barrie was taken as read. Barrie visited 4 NGOs to ascertain their requirements (Loxion Mobile Library, Sozo Foundation, True Noth and Sunrise Educare Centre). Their immediate requirements were noted;
- BB has agreed to act as the drop-off point for books (in good condition) which he will deliver to the Loxion Mobile Library. Those books not utilised by the library will be sold at a monthly market by the library as a source of income. A request to be circulated via the CID WhatsApp group;
- The Sunrise Educare Centre needs volunteers to help with projects including tutors for maths and English; chess and music. They further require assistance to register for tax etc. and build a website, so they can request funding from the authorities; and
- A general survey is to be circulated to members in the New Year prior to the CID making any commitments to social upliftment.

5.6 Communications

- The first quarterly newsletter was distributed in September 2024 to the mailing list and thereafter via the CID WhatsApp group;
- Reports for the December newsletter to be received by the end of November 2024. The collation and editing process is to be simplified.
- The website has been revamped but remains a work-in-process; and
- Designs for a new logo are to be presented at the Members Meeting (RK);

5.7 Administration (database) – Barrie Barnard

- The updated database without any personal information is to be uploaded to the website. This database will be used to verify those owners that apply for membership of the CID and to stand for election at the Members Meeting.

6. Resolutions

No resolutions were submitted to the board for approval / ratification.

7. General

7.1 Policies – the following policies, as circulated, were approved for uploading to the website:

- Code of Ethics – the code of ethics as included in the CID By-Law was approved and would replace the policy approved at the August meeting;
- PAIA policy

7.2 Correspondence – the following documentation, as circulated, was taken as read:

- City of Cape Town CID By-law/Policy

7.3. Members Meeting (MM)

- San Marina Clubhouse has been rescheduled to the 4 December 2024. No representative of the CoCT CID Branch was available on the previous date as they attend around 50 AGMs;
- Draft notice of meeting and further documentation, as required by the CoCT, were circulated to the committee, taken as read, and approved for uploading to the CID website. The chair was authorized to complete any outstanding documentation. The FY 2024 budget remained unchanged and the budget for FY 2026 was approved. The FY2026 budget will be presented to the members at the Members Meeting. The total budget for FY 2026 remains unchanged;
- The board approved the costs of advertising the notices in an English (Cape Argus) and Afrikaans (Die Burger) daily newspaper as required by the CID policy and the MOI. The advertisements to be inserted on the 11 November 2024 (at least 15 business days prior to the meeting). The notice to be circulated via the mailing list and CID WhatsApp group;
- Notification to property owners to apply for membership to the CID has been uploaded to the website. Members must be encouraged to apply for membership as they will then be in a position to vote at the MM and stand for election to the board. Final date for membership and election to the board is 27 November 2024.
- Board members Weir, Philip and Kruyt have agreed to stand for re-election; RK Kindler has agreed to stand for election. CP & BB will continue on the committee but not as directors of the board;
- As per the CID Implementation Plan, the board must meet at least a month before the MM. If there are any outstanding matters with respect to the MM, it was agreed that the directors of the board will meet via Teams, as the chair will be out of the country.

7.4. City of Cape Town

- Meeting of CID's – 30 September 2024. The chair, who represented ELICID, gave a short overview of the meeting. Speakers from the Parks Department, Security, Police and the CID admin department gave presentations;

Update on Public Security and traffic:

- Many of the other CID's pay towards CID officers which incurs huge costs. The capital requirement for the devices used by these CID officers, which is council property, will have to be funded by the CIDs.
- None of the issues discussed under this portfolio is relevant to the Eastlake Island CID.

Update from Parks Department:

- The rationalization of the current programmes is underway to encourage the use of the 3500 parks by the residents of the city otherwise these parks will be repurposed;
- The COCT is looking for partnerships to assist with the maintenance and marketing of the parks; and
- The Parks department, subject to availability, can provide materials such as fertilizer, plants and tree doctors to the CID's. It should be noted that if a CID installs any park equipment, these assets must be formally handed over to the City for insurance purposes.

Update on General Environmental Matters:

- An on-line application system for businesses in respect of environmental health went live on 1 July 2024;
 - By 2027, the CoCT will no longer accept organic waste at the landfill sites;
 - A material recycling plant is to be constructed in Muizenberg;
 - An incentive for residents to participate in waste diversion programs under a program called WISP; businesses will be encouraged, through an accreditation process, to participate in a "Pay-as-you-throw" tariff;
 - Discussions are underway to revert to a weekly curb-side collection system by contractors to make it easier for residents to divert waste; mobile swap shops and other incentives will be offered to residents in the townships.
- o PW and CS attended the training engagements in respect of the financial requirements on the 17th of September 2024 via Skype. Noted that if the CID makes any repairs to council property, Council must approve the work and all the contractors. The CID would be required to have insurance to cover the workers and public liability going forward.

8. General

Nil

9. Closure

There being no further business the Chairperson thanked the members for attending and closed the meeting at 18:05.

Read and signed by the Chairperson.



 Chairperson